

HOBART REDEVELOPMENT COMMISSION EDUCATIONAL & WORKER TRAINING GRANT AGREEMENT

THIS AGREEMENT IS MADE by and between the Redevelopment Commission of the City of Hobart, Indiana (hereinafter referred to as "Commission") and the School City of Hobart (hereinafter referred to as "SCOH") as of the date set forth below.

Preamble

The Commission has funds available pursuant to I.C. §36-7-25-7 for grants to support educational programs, work training programs, worker retraining programs, or other programs designed to prepare individuals to participate in a competitive and global economy for the 2022 fiscal year. The Commission has allocated the sum of \$30,000.00 for such purpose.

The SCOH has been awarded a grant to expand the *Brickie Makers* program for students in grades K-12, as outlined in Exhibit A herewith incorporated by reference into this Agreement.

The grant will allow the SCOH to offer opportunities for students to engineer, explore, design, and create by expanding maker spaces in the middle school and high school buildings through the provision of a grant reimbursement allocation in the amount of **\$22,407.00** by the Commission to the SCOH subject to the receipt of reports and forms as outlined in Paragraph 2 below.

IT IS THEREFORE AGREED BY AND BETWEEN THE PARTIES AS FOLLOWS:

- 1. SCOH Agrees to Perform the following as part of the *Brickie Makers* program:**
 - a. Purchase Teacher Geek STEM/STEAM maker carts/supplies as outlined in item number 7 of Exhibit A;
 - b. Utilize the maker space carts/supplies as outlined in Exhibit A;
 - c. Provide the Commission the right to access and examine records and documents related to the grant administration and outcomes including the provision of site visits by identified City staff;
 - d. Maintain all records and documents for a minimum of three (3) years post acceptance of the final report submitted to the Commission.

2. SCOH Agrees to the following Reporting Schedule and Conditions:

- a. **April 1, 2022** - initial report due and status report on the *Brickie Makers* program (narrative, SCOH investment to date, numbers served, etc.);
- b. **July 1, 2022** - status report on the *Brickie Makers* program (narrative, SCOH investment to date, numbers served, etc.);
- c. **October 1, 2022** - status report on the *Brickie Makers* program (narrative, SCOH investment to date, numbers served, etc.);
- d. **January 1, 2023** - Final report with photos, etc. Summarize all above.

* All required reporting forms will be provided by the Redevelopment Commission. The reimbursement form shall be submitted once all purchases and payments have been completed by SCOH per this Agreement.

3. The Commission agrees to provide to the SCOH:

- a. Provide reimbursement within forty-five (45) days of receipt of the annual reimbursement form (contingent on satisfactory progress and receipt of all reporting requirements as outlined above) in the amount of **\$22,407.00**. The annual reimbursement form is herewith attached as Exhibit B and incorporated into this Agreement by reference.
- b. Provide grant oversight by the Redevelopment Grant Manager to act as a liaison for all grant related issues.

4. Term and Termination:

- a. The term of this agreement shall be deemed to have commenced upon full execution of the original Agreement and shall continue through the acceptance of the final report as designated by the Redevelopment Commission.
- b. All materials as required in Paragraph 2 (a) must be submitted and approved by the Commission for release of grant funds.

5. Entire Agreement: This agreement supersedes all agreements previously made between the parties relating to its subject matter. There are no other understandings or agreements between them.

6. Use of Grant Funds: All grant funds are to be strictly applied to the implementation of the programs' goals and objectives. Any Commission non-approved use of grant funds will require the full award to be returned to the Commission. The Commission finds that the program(s) outlined in Exhibit A of this Agreement will

promote the redevelopment and economic development of the unit, is of utility and benefit, and is in the best interests of the unit's residents.

7. Unaccounted Funds: Any grant dollars not spent or accounted for by the end of the grant term shall be returned to the Commission.

8. Notices: All notices under this agreement shall be in writing and delivered personally or mailed by certified mail, postage prepaid, addressed to the parties as follows:

SCOH
Attn.: Peggy Buffington, PhD
Superintendent
32 East 7th Street
Hobart, IN 46342

Redevelopment Commission
Attn.: Dawn Hostetler
Redevelopment Grant Manager
414 Main Street
Hobart, IN 46342

9. Non-Waiver: No delay or failure by either party to exercise any right under this agreement, and no partial or single exercise of that right, shall constitute a waiver of that or any other right, unless otherwise expressly provided herein.

10. Performance Requirements: Performance of any duty imposed on either party by this agreement is conditioned on the other party's full performance of all duties imposed by this agreement.

11. Headings: Headings in this agreement are for convenience only and shall not be used to interpret or construe its provisions.

12. Governing Law: This agreement shall be construed in accordance with and governed by the laws of the State of Indiana.

13. Binding Effect: The provisions of this agreement shall be binding upon and inure to the benefit of both parties and their respective legal representatives, successors, and assigns.

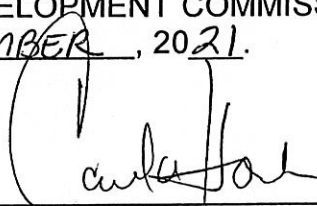
14. Reimbursements. No costs incurred prior to the execution of this Agreement will be reimbursed to the SCOH by the Redevelopment Commission.

15. Mandatory Reporting. Grant recipient may be barred from grant funding from the City if the reports outlined in this Agreement do not meet the contractual requirements.

16. Liability and Indemnification. The parties expressly agree that the selection of the materials and equipment to be purchased with the above-identified grant, the determination that such materials and equipment are safe and appropriate for use with students as part of the grant recipient's curriculum, and the supervision of students while using such materials and equipment is and will be solely and entirely the

responsibility of the school authorities, and that the Commission, the City of Hobart and their officials and employees shall have no liability whatsoever for any claim of personal injury, death or property damage arising out of the use of such materials and equipment. Further, the Commission, City of Hobart and their officials and employees make no representation or warranty of any kind with respect to said materials and equipment and specifically disclaim and exclude all warranties of any kind, whether express or implied, including warranties of merchantability and fitness for a particular use. The grant recipient shall indemnify and hold the Commission, the City of Hobart, and their officials and employees harmless from and against any claim, action or cause of action asserted against them by reason of or arising from the use of said equipment and materials by the school, its instructors or students. Such indemnity shall extend to the full amount of any judgment or settlement and the reasonable attorney fees and expenses of litigation of the Commission, City of Hobart and their officials and employees.

ADOPTED and APPROVED by the REDEVELOPMENT COMMISSION OF THE CITY OF HOBART on this 15TH day of NOVEMBER, 2021.



CARLA HOUCK, President

ATTEST: Maisha Reese
Secretary

IN WITNESS WHEREOF, the parties have caused this agreement to be executed on the date set forth below.

City of Hobart Redevelopment Commission

Date: 11/15/21

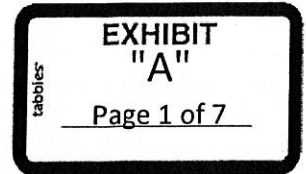
By: Carla Houck
CARLA HOUCK, President

School City of Hobart

Date: NOV 19 2021

By: Peggy Buffington
PEGGY BUFFINGTON, Ph.D.
Superintendent

**HOBART REDEVELOPMENT COMMISSION -
EDUCATIONAL & WORKER TRAINING GRANT PROGRAM**



The Redevelopment Commission (RDC) of the City of Hobart (City) is seeking applications for 2022 grants allowed under Indiana Code 36-7-25-7 (see attached). The purpose of the grants is to support educational programs, work training programs, worker retraining programs, or any other program designed to prepare individuals to participate in a competitive and global economy. It is the intention of the RDC's grant program to 1) promote redevelopment and economic development in the City and 2) support programs or expenses which are in the best interest of the City's residents. A majority of the people served by the grant program or expense should be residents of Hobart.

In 2022, \$30,000 will be available for grant payment. Grant availability in future years is unknown at the present time. The RDC may make a single grant, multiple grants, or no grants based on the grant applications received. Grant selection is not determined on a point-based system but may be in the future. Grant awards will be recommended by the Grant Committee of the RDC to the entire RDC for approval. Award notification will be made by the end of the year.

Grants are a reimbursement type of grant. Applicants must incur 100% of the expense and then provide the required documentation to seek reimbursement. (A reimbursement request form with submittal instructions will be provided to grant awardees.) An agreement between the Applicant and the Hobart Redevelopment Commission must be fully executed before any grant funded expense can be incurred. This agreement will include the RDC's findings of fact as required by State statute.

Documentation of compliance with grant conditions must be submitted every 90 days during the term of the grant. Reimbursement of expenses from grant funds will take no longer than 45 days upon submission of a completed request for grant funds. Approval of claims for grant expenses will be done at a meeting of the RDC. A final written report with photographs must accompany the final request for reimbursement. (An outline of what to include in the final report will be provided to grant awardees.) All grant and compliance information submitted will become public record.

Any publicity related to the program or expense funded by a grant must also credit the Hobart Redevelopment Commission.

The RDC operates without discrimination as to age, race, sex, color, religion, sexual orientation, gender identity, disability, income status, or national origin in the consideration of grant requests. The RDC funds only grant seekers who do not unlawfully discriminate as to age, race, sex, color, religion, sexual orientation, gender identity, disability, income status, or national origin.

Grant recipients must comply with I.C. 22-5-1.7-1 (E-Verify Program) for grants over \$1,000.00.

Applications are due by 12:00 p.m. on Monday, November 1, 2021, to Redevelopment Grant Manager, Dawn Hostetler, 414 Main Street, Hobart, IN 46342. dhostetler@cityofhobart.org 219-942-5517

The RDC encourages your questions which should be directed to Ms. Hostetler.

Five hard copies and one electronic copy are required. Incomplete applications will not be considered by the Grant Committee or the RDC.

Include in the grant application submission the following information.

1) Name of Organization or Individual Seeking Grant (*the Applicant*).

School City of Hobart (SCOH)

2) Contact information for Applicant (*include Name/Title of Contact Person, E-mail, Phone #, Fax #, and Mailing Address*)

Dr. Peggy Buffington, Superintendent for School City of Hobart

Email: peggyb@hobart.k12.in.us, Phone: (219) 942-8885 Fax: (219) 942-0081 Mailing address: 32 East 7th Street Hobart, IN 46342

Christopher King, Director of Technology, cking@hobart.k12.in.us

Tammy May, Technology Professional Development, tmayclass@hobart.k12.in.us

3) Legal Status of Applicant.

Local Educational Agency (LEA)/Government Not-For-Profit Organization

4) Identify the Grant Administrator if different than the Contact Person.

There is not a separate grant administrator.

5) Please provide a concise summary of the Applicant's purpose and identify the governing body (*Board of Directors, School Board, etc.*) Provide a website address if such exists.

According to the School City of Hobart (2015) School Improvement Plan:

Vision for Student Learning: The School City of Hobart Community will foster intellectual curiosity, natural abilities, critical thinking, and literacy in students while developing respectful and responsible citizens who are excited about the challenges of tomorrow, confident in their ability to chart the future, and dedicated to the pursuit of lifelong learning.

Mission: The primary mission of the School City of Hobart and the Board of School Trustees is to continually provide effective community schools.

A. Our Schools Equip Children for Adulthood

Effective Community Schools adequately equip young people for adulthood in the 21st century. Our students must be prepared both for employment and for day-to-day living in a complicated and rapidly changing world. This necessitates that our schools provide students with the intellectual tools necessary for life-long learning. Among these tools must be: skills to facilitate participation in a democracy, communication skills, critical thinking, and other flexible learning skills as well as the ability to work both individually and in a team situation. It is expected that these skills be developed through all curricular areas.

B. Our Schools Address the Needs of Individual Students

Effective Community Schools address the needs of individual students and focus on individual development. Students bring to the schools a great diversity of interest, aptitudes,

motivations and learning styles. Our schools must be able to address this diversity by identifying individual needs, responding with appropriate teaching strategies, flexibly meeting these needs and recognizing each individual student's ability to contribute to the school community.

C. Our Schools Are Community Schools

Effective Community Schools are necessary to a healthy community. Our schools must always recognize their affirmative duty to the entire community, including families, government, business and industry, other institutions, civic groups and individual citizens. Our schools must draw from the strengths of this community to identify and accomplish their goals.

D. Our Schools Are Committed to Success

Effective Community Schools fully utilize the resources of the entire school community (administration, teachers, support personnel, families and students) in all aspects of school life. Our schools cannot succeed without the committed involvement of all.

The school district's governing body is the School City of Hobart School Board.

6) Explain the program, expense, or equipment that the grant will be funding and include the dollar amount of the grant request.

SCOH has begun the process of creating maker spaces in each of our six buildings. We are looking to expand the opportunities available in these spaces by adding three carts which include over 15,000 components to create over 40 different projects. The projects cover grades K-12 and are aligned with the Next Generation Science Standards (NGSS) and Standards for Technological and Engineering Literacy (STEL) issued by the International Technology and Engineering Educators Association (ITEEA). These spaces will offer students a wonderful opportunity to engineer, explore, design, and create. These are skills that 21st Century workers will need. The carts will be used in buildings that are in need of carts, while the materials will be shared among all schools at the appropriate grade levels. A detailed description of the cart including a video and curricular materials may be found at: <https://teachergeek.com/products/teachergeek-maker-cart-2-0>

Maker Spaces can support all curriculum areas because the materials can be used in conjunction with nearly any subject area. These will be inviting and creative spaces that students and teachers can use for teacher-led lessons or for Genius Hours. Genius Hour is time set aside for students to work on projects of their choosing. This concept has been discussed in many different books in the popular press. It has been found to have many benefits to productivity and learning.

We also have some resident experts at the district level including curriculum directors, our technology director who has done extensive reading on Makerspaces, our technology professional development staff member who has experience using many of the items and can offer hands-on support during training and while teaching, and a supportive superintendent who will encourage teachers to make the best use of these spaces. We also have experts at the school level including teachers who have attended Maker Space trainings we have been able to host thanks to previous years' grants from the City of Hobart's Redevelopment Commission as well as off-site maker trainings and those who have been using some of these tools independently on a smaller scale, such as during maker's after school clubs.

7) Explain in detail how the grant funds will be spent.

School City of Hobart is requesting \$22,407.00. We will purchase three carts from Teacher Geek. The total cost of the carts is shown below as of the date of this grant writing. We will contact the RDC in the event of price increases and/or shipping costs.

Item	Cost per Item	Quantity	Total Cost
Teacher Geek STEM/STEAM Maker Cart 2.0	\$7,469.00	3	\$22,407.00
Grand Total			\$22,407.00

8) Explain when the grant funds will be spent, include start and stop dates.

Expenses will begin as soon as possible in the 2021 calendar year with the goal of items being in place in schools for the start of the 2021-2022 school year.

9) Provide a short title for the grant request.

Brickie Makers

10) Calculate and/or explain the Return on Investment for the grant funds.

This program will bring a large return-on-investment to the City of Hobart. SCOH graduates college and career ready students.

11) Explain if other funds are secured for the program or expense proposed for grant funding.

The state offers STEM grants which will be explored in future years. SCOH has used grant funds for MakerSpaces, including ESSER grant funds. We will continue to do this as grants become available.

12) Explain if there is public outreach and if so, provide details on this effort.

The STEM/Maker rooms are a great opportunity for community outreach. During a typical year, many parents are in the schools during back-to-school nights, parent/teacher conferences, and other school events. This presents an opportunity to open the STEM/Maker spaces and invite families into them to explore materials or view completed projects on display. Family support and excitement can make a tremendous difference in a child's motivation to learn, and allowing families to experience these spaces is a great way to build family and community support.

SCOH hosts a maker faire each spring, and we would encourage students to enter the items they create or are inspired to create through the use of the maker spaces. The maker faire is a great opportunity for the public to see and enjoy these items and our students' creativity. Our maker faire even continued in a virtual format the previous two years during the COVID 19 pandemic-related statewide school closure in spring of 2020 and restrictions during the spring of 2021. As state-certified STEM schools, we have a network of community outreach in place including the maker faire. Finally, our high school students have entered innovation/entrepreneurial competitions over the past several years with great success, including Innovate WithIN.

13) Explain how the Applicant will measure success related to the grant funded program, expense, or equipment.

8th and 12th grade students in SCOH participate in exit surveys each year. The

success of this project can be measured in part through the results of these surveys. We would expect student reactions to engagement and collaboration to increase as we increase the numbers of students routinely participating in STEM activities through Makerspaces printing.

The STEM rooms will be available for any teacher to use with classes. A sign up process will be used to ensure teachers have access to the room when needed. This allows for a large impact from the space and the ability to measure impact through reservation logs. It is the hope of SCOH that every child in our schools will have the opportunity to use and create in the STEM room. The rooms will be promoted and usage will be measured based on the sign up system. Impact can be indirectly measured by entries at the SCOH annual MakerFaire in April.

- 14) Identify any partner organizations involved in the grant and explain their role and responsibilities.

We have a strong partnership with the Center of Workforce Innovation in order to provide students with the college and career readiness skills needed to become successful citizens in a dynamic and increasingly technological world. SCOH will invite alumni members to speak with students about real-world experiences with engineering and computer science as much as possible given the current COVID-19 pandemic and visitor restrictions. This partnership also keeps us informed of workforce demands.

Purdue University Northwest is our partner for a Walk Into My Future program, which provides STEM related opportunities which will build on those opportunities available to them at the School City of Hobart.

- 15) Explain why the Applicant is seeking funding for this grant program, expense, or equipment.

Expanding STEM rooms/Makerspaces will increase the opportunities for students of SCOH to experience designing, engineering, and using computer science skills in a creative and vibrant environment. All of SCOH schools are STEM certified, which means STEM curriculum is already being incorporated into classroom activities. Expanding these rooms where teachers can bring classes to apply the skills they are learning and to be creative will add to the learning experience.

These rooms are a great fit with our school culture and overall goals. Starting with the 2021-2022 school year, all schools in SCOH have started having regular blocks of time during which students may engage in What I Need (WIN) time or Voice and Choice activities. This is a time when students have more freedom to choose activities of choice, which can include maker activities. This expands access to Maker Spaces and materials as students have more opportunities to make outside of full-class lessons.

- 16) Identify any Hobart and/or Lake County businesses who will benefit directly or indirectly from the program or expense proposed. Explain the benefit in detail.

Any business that uses or depends on engineering or innovation will benefit from this program. MakerSpaces will foster a spirit of curiosity and innovation in our students. This is already happening, as SCOH students won first and second place at the 2020 Innovate WithIN statewide competition. In 2021, seven of the ten teams from Region 6 were from Hobart High School, and one of our groups placed in the top ten at state. This pitch competition is for high school students who create a new product. Expanding makerspaces to all schools will increase exposure and opportunity for the next generation of makers and innovators.

- 17) Are there planning documents to support the requested grant program, expense, or equipment and if so, attach documentation.

The Partnership for 21st Century Learning has developed a framework for 21st-century skills (<http://www.p21.org/our-work/p21-framework>) including collaboration, communication, and creativity as well as the use of technology and media tools. This resource provides a guide for schools, districts, and educators who wish to know more about implementing 21st-Century Skills.

There are many resources for Makerspaces. In planning our spaces, we have been in communication with 1st Maker Space. This company is located in Indiana and has done an on-site visit to offer more customized suggestions based on our district's needs. They specialize in planning spaces as well as providing products and the training and support needed to assure a successful implementation. Their website is: <https://1stmakerspace.com/>

Another source we have relied on in planning is the Makerspaces website: <https://www.makerspaces.com/>

Members of SCOH have toured Makerspaces in other schools and community locations to learn more about these spaces. We also have our resident experts who have attended workshops and conferences on Makerspaces/STEM rooms.

Teacher Geek also provides many resources. These include:

Components list of the carts: http://teachergeek.org/maker_cart_component_list.pdf

NGSS Standards list: <https://teachergeek.org/NGSS%20K-12.pdf>

ITEEA Standards list: <https://teachergeek.org/ITEEA%20Standards%20K-12.pdf>

Activities to be completed using the cart and links to curricular resources:

<https://teachergeek.com/collections/maker-cart-bulk-component-activities>

- 18) Provide any other information that the Applicant thinks would be beneficial for the RDC to know that would aid in selecting your grant application for approval.

SCOH has been reading and learning about these spaces for several years. We have also already implemented some of the tools on a smaller scale in individual classes and media centers. We have one Maker's Space that is fully operational, and we are already using materials from the other spaces inside classrooms. We feel prepared to add these carts to the spaces in need and to put the materials to use in spaces that are already up and running. Our certification as STEM schools by the Indiana Department of Education is further evidence that we have the background needed to make this project successful. These spaces will offer our students and teachers a wonderful and needed opportunity.

- 19) Have you researched and identified other organizations or individuals who are currently providing a similar program or have made a similar expense? Explain why your program or expense is warranted, if a similar program exists, or a similar expense has been made by another organization or individual.

Other schools are creating Makerspaces. We have looked at the space at Chesterton Middle School, for example. The space allows the needed room and materials to come together to provide classes with the opportunity to create and explore. Many of the materials we have selected include lesson plans that tie in with the curriculum, and we have already conducted teacher professional development, which will make the space and materials even more useful.

References

School City of Hobart. (2015). School city of hobart's district strategic plan for continuous school improvement: Building college and career ready brickies! Retrieved from

<http://hobart.schoolwires.com/cms/lib/TN01000440/Centricity/Domain/10/SCOH%20District%20Strategic%20Plan%202015-16.pdf>

Indiana Code §36-7-25-7

Contracts with eligible entities for educational and training programs

(a) As used in this section, "eligible entity" means a person whose principal functions include the provision of:

- (1) educational programs;
- (2) work training programs
- (3) worker retraining programs; or
- (4) any other programs;

designed to prepare individuals to participate in the competitive and global economy.

(b) After making the findings set forth in subsection (c), a commission, or two (2) or more commissions acting jointly, may contract with an eligible entity to provide:

- (1) educational programs;
- (2) work training programs
- (3) worker retraining programs; or
- (4) any other programs;

designed to prepare individuals to participate in the competitive and global economy.

(c) Before a commission may contract for a program described in subsection (b), the commission must find that the program will promote the redevelopment and economic development of the unit, is of utility and benefit, and is in the best interests of the unit's residents.

(d) Except as provided in subsection (e), a commission may use any revenues legally available to the commission to fund a program described in subsection (b).

(e) A commission may not spend:

- (1) bond proceeds; or

(2) more than fifteen percent (15%) of the allocated tax proceeds it receives on an annual basis;
to fund a program described in subsection (b).



REDEVELOPMENT COMMISSION

EDUCATIONAL & WORKER TRAINING GRANT REQUEST FOR REIMBURSEMENT

_____ has incurred the following expenses under
(Name of Grant Recipient)
the grant approved by the Hobart Redevelopment Commission on _____, 20__.
A copy of paid invoice(s)/purchase order(s) is/are attached to this form along with cancelled
check(s).

_____ requests reimbursement in the amount of
(Name of Grant Recipient)
\$_____ for expenditures made pursuant to the approved grant. This
requested amount represents 100% of the approved grant.

Date: _____

By: _____

Title: _____

Instructions to Grant Recipients

1. 100% of the approved grant program or expense is to be paid by the grant recipient. Upon submission of proof that all work has been completed and paid for, the RDC will reimburse the grant recipient at 100%. This reimbursement shall not exceed the grant award amount included in the Grant Agreement. There is no reimbursement for expenses incurred prior to full execution of the Grant Agreement.
2. Quarterly grant reports must be submitted to the Redevelopment Grant Manager.
3. If the Redevelopment Grant Manager and/or RDC has any grant compliance concerns after the submission and review of the quarterly reports, the grant recipient will receive written correspondence outlining these concerns. Discussion between the RDC and grant recipient will then be held to resolve concerns.
4. Once the project is complete, submit the attached Request for Reimbursement form with required supporting documentation and photographs that represent the grant program or expense.
5. A completed IRS Form W-9 must be received and on file with the RDC to receive reimbursement.
6. Questions may be directed to the staff member identified below as well as all submittal requirements.

Dawn Hostetler
Redevelopment Grant Manager
414 Main Street
Hobart, IN 46342
(219) 942-5517
dhostetler@cityofhobart.org