



April 13, 2021

Nancy Smith  
Director of Food Service  
School City of Hobart  
32 East 7th Street  
Hobart, Indiana 46342

Dear Nancy,

Share Our Strength's No Kid Hungry Campaign is pleased to award a grant of **\$50,000.00** to **School City of Hobart**. The purpose of this grant is to support your critical work to end childhood hunger, as described in your proposal, which is attached for your convenience.

**Please note:**

- We want to ensure you receive email communications about your grant. To make sure you receive our messages, please whitelist [grantshelpdesk@strength.org](mailto:grantshelpdesk@strength.org). Ask your IT administrator if you need assistance with this.
- Funding will be dispersed via an electronic funds transfer. You must be able to provide your banking information (below) in order for your organization to receive award funding. Paper checks will not be issued. Please contact [grantshelpdesk@strength.org](mailto:grantshelpdesk@strength.org) if you have any questions.

*Agreement Period*

This Agreement ("Agreement") shall align with the start and end dates listed in your application, if applicable, or begin on the date of this agreement and end one-year after the start date, unless earlier terminated hereunder or such period is extended by written agreement of both parties ("Agreement Period").

*Use of Grant Funds*

Grant funds may be used only for the budget items outlined in your proposal. Funds must be spent before the end of the grant Agreement Period. Grant funds may NOT be used to support lobbying. Prohibited lobbying includes direct or grassroots lobbying communications that reflect a view of support or opposition on a specific legislative proposal. Any unused funds at the end of the grant Agreement Period must be returned to Share Our Strength. Budget changes may be requested in advance, in writing, to Share Our Strength by emailing [grantshelpdesk@strength.org](mailto:grantshelpdesk@strength.org) with your organization's name and specific budget request.

*Reporting Requirements*

**By accepting these grant funds, you agree to provide us with a four quarterly reports and one final narrative report throughout your grant period accessible via the No Kid Hungry Online Grants Portal at <https://nokidhungrygrants.force.com>.** Share Our Strength reserves the right to use data, research, publications, and stories submitted via reporting on this Agreement. The applicant has listed a Point of Contact in your organization as the contact responsible for reporting; they will receive reminders to complete reporting and are required to do so. If your organization wishes to change the reporting

contact, please email [GrantsHelpDesk@strength.org](mailto:GrantsHelpDesk@strength.org) with organization and updated contact information.

#### *Site Visits and Publicity Efforts*

As a condition of this grant, your organization agrees to participate in in-person or virtual site visits and/or publicity efforts relating to this grant, by either Share Our Strength or any additional funders of this grant noted in this Agreement. Please note that all such in-person or virtual site visits or publicity efforts will be coordinated in advance and with consideration of your organization's availability and schedule.

Additionally, Share Our Strength is excited to promote the great work your organization is doing! Share Our Strength reserves the right to include the name, location, and website of your organization on our No Kid Hungry Grants Map, along with a description of how your No Kid Hungry grant(s) will be used.

#### *Commitment to Anti-Discrimination and Diversity*

Share Our Strength has a zero-tolerance policy toward all forms of unlawful discrimination and harassment by or towards staff and volunteers, including but not limited to sexual harassment, and no form of unlawful discrimination by or towards any employee, member, volunteer, or other person in our workplace or jobsites will be tolerated. It is our belief that every person shall be treated fairly and with respect regardless of such things as race, color, religion, sex, sexual orientation, gender identity, national origin, disability status, veteran status, age, or socio-economic status. School City of Hobart acknowledges and agrees that it shall comply with all applicable federal and state laws prohibiting discrimination and/or harassment in its programs, activities, hiring or employment practices and within all activities conducted under this grant and partnership agreement.

#### *Changes in Programming and Tax-Exempt*

Please immediately notify your Share Our Strength program or grant contact of any change in your public charity status or if you encounter challenges or delays starting your program on time, meeting the goals or objectives outlined in this Agreement, spending the grant funds before the end of the grant Agreement Period. This grant is contingent on your organization's ability to implement the goals or objectives as outlined in this Agreement. Grantees who are no longer tax-exempt or are unable to implement their grant are required to notify Share Our Strength and return the full grant amount or remaining unspent grant funds at Share Our Strength's discretion.

#### *Compliance with Laws*

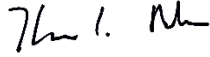
Grantee represents that it will perform its obligations hereunder in full compliance with all applicable federal, state and local laws and regulations.

#### *Termination of Grant*

If Share Our Strength determines, in its sole reasonable opinion, that Grantee is unable to meet the goals or objectives of the grant, or has violated or failed to carry out any provision of this Agreement, Share Our Strength, may, in addition to any other legal remedies it may have, terminate the Agreement and demand the return of all or part of the grant funds, including, without limitation, grant funds expended by Grantee for purposes other than those set forth in this Agreement. If so requested, Grantee shall return all such grant funds to Share Our Strength within thirty (30) days of receiving a termination notice from Share Our Strength.

If you have questions about any of the conditions described in this letter, or about your grant in general, please contact Liz Evancho, Director of Grants Administration, at [eevancho@strength.org](mailto:eevancho@strength.org). I offer you my thanks for your daily efforts to end childhood hunger. Share Our Strength is pleased to support your important work and looks forward to hearing about your progress.

Sincerely,



Tom Nelson  
President & CEO

**ACH (Bank to Bank) Grant Deposit Information**

Please fill-in the banking information below to receive your grant funds via direct bank deposit to your school district or organization. We cannot process any grant payments with missing fields or blank signature.

BANK NAME: First Financial Bank

BANK ADDRESS: 555 E. Third St. Hobart, IN 46342

(9) DIGIT ROUTING NUMBER: 042200910

DEPOSITOR ACCOUNT NAME: School city of Hobart Food Services

DEPOSITOR ACCOUNT NUMBER: 5454088

TYPE OF ACCOUNT: Checking

The information being collected on this form will be used by Share Our Strength to securely transmit payment data, by electronic means, to your organization's financial institution. By checking this box, you agree that the above ACH payment information listed is accurate and that you are an authorized representative of your organization permitted to share this ACH payment information.

**Authorizing Signature**

Signing the below indicates your agreement to all grant requirements and authorizes a bank transfer of the grant amount stated in this letter.

DocuSigned by:  
Signature:  Date: 4/13/2021  
30EF1C2B7846473...  
Print Name: Nancy Smith Title: Director of Food Services

Organization Name or School District: School City of Hobart



**School Nutrition Program Application**

**School City of Hobart**

**Submitted By:** Terri Saltzman

**Submission Date:** 03/12/2021

## **INTRODUCTION**

### **School Nutrition Grant Opportunity:**

The No Kid Hungry School Nutrition Grant Opportunity will provide funding to school districts to enable districts and schools to maximize the child nutrition programs and other emergency food programs and resources to ensure children and families have access to healthy meals at school and at home.

No Kid Hungry knows that school districts play an essential role in ensuring students receive nutritious meals to learn, grow and thrive to reach their full potential. These flexible grants will allow school districts across the country to respond to the growing needs and emerging opportunities to provide meals and resources to kids and families.

### **Eligibility Priorities**

#### *Equity Priority:*

The coronavirus pandemic has exacerbated long-standing systemic health, social and economic inequities, disproportionately impacting racial and ethnic minority groups. To ensure we are supporting individuals and communities most impacted, we will prioritize grant funds to school districts serving majority-minority communities, including immigrant populations. We will also provide funds to rural communities where schools face unique challenges in addressing hunger.

#### *Economic and COVID-19 Impact:*

Grant funds will also be provided to communities experiencing economic hardship and having existing or increasingly high COVID-19 infection rates. In determining economic impact, No Kid Hungry will review data points to include: free and reduced eligible students, unemployment rates, child food insecurity rates, and the social vulnerability index score.

#### *Ability to Serve Kids Today and in the Future:*

Taking into consideration equity, economic hardship and COVID-19 impact factors, funds will be prioritized to support school districts with a strong and sustainable plan for maximizing participation in the child nutrition programs and/or leveraging other programs to combat food insecurity such as emergency food programs and student and family outreach and enrollment. Applications should address both the immediate need for supporting students and alleviating hunger as well address long-term sustainability of programming.

## **Use of Funds**

As school districts face significant challenges maintaining and expanding meal programs in this uncertain environment, funds are intended to support school districts in having the adaptability to meet the changing needs of students and families. Grant funding is available for school districts to leverage a variety of strategies to increase meals served and support kids and families in this new operating environment, including:

- Ensuring maximum student participation and improving meal quality in federal nutrition programs like Breakfast, Lunch, Afterschool Meals and Snacks, and the Fresh Fruit and Vegetable Program as well as the Summer Food Service Program or Seamless Summer Option as needed during emergency school closures
- Offering universal breakfast and lunch (served at no cost to all students), including Community Eligibility Provision implementation
- Promoting awareness of meal availability to students and families, especially for free and reduced-price eligible students
- Providing meals during weekends and out-of-school time through backpack programs and school pantries
- Promoting SNAP, WIC and Pandemic-EBT programs and supporting enrollment

Examples of how funding may be used include:

- Meal service supplies and equipment needed to implement new models for serving breakfast, lunch, and afterschool meals and snacks including: grab and go carts, insulated coolers/warmers, packaging equipment and supplies, refrigerators, and retrofitting existing equipment to meet new needs
- Costs of hiring additional staff positions to meet increased demand as a result of COVID-19 or provide additional services like meal delivery
- Transportation costs associated with meal delivery such as refrigerated trucks or fuel
- New costs associated with COVID-19 preparedness like no-touch point of service machines, hand washing stations, PPE equipment and cleaning supplies
- Non-reimbursable food costs for school food pantries, backpack programs or adult meals
- Program outreach, enrollment assistance and marketing costs
- Additional expenses as needed

We understand that meal service plans in SY20-21 may vary and change throughout the school year. Please submit your application with your current thinking for how your school district plans to operate meal service throughout the year and any potential emergency service plans. If you are awarded funds, you will be required to submit quarterly progress reports that accurately describe your school meals implementation and other meal programs, as well as changes in participation and meal service delivery as they adjust to the evolving operating environment.

## **Corporate Funding**

Grants may be funded through corporate partners working with Share Our Strength. You will be notified upon receipt of the grant award if a corporate partner is sponsoring the grant award.

### **Submitting Your Application**

Be sure to input all required answers and save frequently as you are inputting information. Complete the application when all information is entered by clicking on “Review Your Answers” and then “Submit Your Answer.”

### **Technical Assistance**

Technical or portal-related: [GrantsHelpDesk@strength.org](mailto:GrantsHelpDesk@strength.org).

## **APPLICANT DETAILS**

### **Food Service Director**

Are you the Food Service Director of your School District?

No

Nancy Smith

nsmith@hobart.k12.in.us

(219) 947-2413 Ext. 8955

### **Superintendent**

Are you the Superintendent of your School District?

No

Peggy Buffington

peggyb@hobart.k12.in.us

(219) 942-8885



## **HISTORIC SCHOOL MEALS PARTICIPATION**

**How many total schools were in your district in SY2019-20?**

6

**What was your total district enrollment in October 2019?**

4,323

**Which of the following programs, if any, were offered by your district during SY2019-20, including any emergency meals related to COVID-19? Please select all that apply.**

School Breakfast;SFSP Summer Meals;NSLP afterschool snacks;NSLP School Lunch

**Did you serve meals during school closures related to COVID-19?**

Yes

**How many total meals did your district serve from COVID-19 related shut down to the start of the new school year?**

131,877

**How did the number of meals served across all programs in SY2019-20 compare to the number of meals served in SY2018-19?**

Fewer

### **CEP**

**Did your school district participate in CEP in SY2019-20?**

No

### **PROVISION 2**

**Did your school district participate in Provision 2 in SY2019-20?**

No

**Please provide the total number free and reduced eligible students in your district in October 2019?**

**Number of Students Eligible for Free Meals**

1,727

**Number of Students Eligible for Reduced Meals**

378

**Breakfast & Lunch**

**How many days did you serve school lunch in October 2019? Please report the highest number if service days varied across schools**

22

**How many meals by reimbursement type were served in October 2019? For CEP and Provision 2 schools, please list all meals as "Free".**

<b>Free Breakfast Meals</b>	<b>Reduced Breakfast Meals</b>	<b>Paid Breakfast Meals</b>
14,144	2,231	6,048
<b>Free Lunch Meals</b>	<b>Reduced Lunch Meals</b>	<b>Paid Lunch Meals</b>
27,760	5,797	23,581

**Did you serve NSLP/CACFP? If yes, please answer the below questions concerning NSLP/CACFP. If no, please enter 0.**

**Number of schools that participated in CACFP/NSLP Afterschool snacks or suppers in October 2019.**

0

**Please provide the number of NSLP/CACFP Afterschool Snacks served in SY2019-2020.**

0

**Please provide the number of CACFP Afterschool Suppers served in SY2019-2020.**

0

### **CURRENT NUTRITION PARTICIPATION**

**How many total schools are currently in your district?**

6

**What is your current total district enrollment for the 2020-2021 school year?**

4,378

**What is your district's planned school schedule or learning plan? Select all that apply.**

Targeted Distance Learning (Ex. Some students learn in person, where others are at home (i.e. students with IEPs, English language learners, and children of essential workers at school, others at home))

**How have recent school closure impacted your Food and Nutrition Service budget? How has this impacted your approach to your current budget?**

### **CEP**

**Will your school district participate in CEP in the 2020-2021 school year?**

No

**PROVISION 2**

**Will your school district participate in Provision 2 in SY2020-21?**

No

**Please provide the total current number free and reduced eligible students in your district?**

**Number of Students Eligible for Free Meals**

1,784

**Number of Students Eligible for Reduced Meals**

368

**Which of the following programs, if any, are currently offered by your district or do you plan to offer during the current school year? Please select all that apply.**

SFSP Summer Meals

**Please describe the social distancing strategies you plan to leverage in the upcoming school year for school meals programs in your district?**

Assigned seating; Staff serve meals to students directly

**School Breakfast**

**When will breakfast be offered? (select all that apply)**

Before the first instructional bell

**When will breakfast be allowed to be eaten by students (select all that apply)**

Before the first instructional bell

**In which of the following locations, if any, will breakfast be served or made available? (select all that apply)**

Cafeteria

**In which of the following locations, if any, will breakfast be eaten by students? (select all that apply)**

Cafeteria

**Projected average daily participation of school breakfast participation across the entire district in the upcoming school year.**

700

**School Lunch**

**In which of the following locations, if any, will lunch be served or made available? (select all that apply)**

Cafeteria;Classroom

**In which of the following locations, if any, will lunch be eaten by students? (select all that apply)**

Cafeteria;Classroom

**Projected average daily participation of school lunch participation across the entire district in the upcoming school year.**

1,900

### **Meal Service**

**Who will be responsible for serving meals to students? (select all that apply)**

Cafeteria Staff

### **Distance Learning**

**If students are participating in distance learning, what meal options will be available on days they are learning from home? (select all that apply.)**

Drive-thru or curbside distribution

### **Emergency Relief**

**With schools being shut down or having different learning plans, actions to minimize community hunger has been severely challenged. What strategies are you implementing in your district to ensure that you are feeding and supporting the neediest students and families in your community?**

\* E-Learner meals continue weekly, even during holiday breaks (Christmas, Spring break, etc.)

\* DOD fruits and vegetables are served in abundance. We also provide "family size" food distributions to e-learners, i.e., salad kits, baked potatoes, and fresh veggie platters. We send home recipes to encourage nutrition education and healthy eating. In-school learners receive more than required fruits and vegetables with their meals and are encourage to "save" a piece of fruit for a snack later in the day.

\* Our office processes F&R meal applications. Although all students are currently entitled to free meals, we encourage families to apply for these benefits so they can be approved for extended benefits such as Hobart Food Pantry vouchers.

\* Our in-school meals have returned to hot meals served in Styrofoam boxes in order to serve the best possible meals to all students.

**How does your thinking about racial equity inform how you develop and implement your programs?**

Our Summer Food Service Program is wide spread through out our community to reach all families. We have some areas that do not typically qualify as a SFSP site due to lower F&R%, but we still find "pockets of poverty" in these areas for those families that will benefit from our program.

One of our school districts includes a Food Desert area that we target by ensuring that we have mobile routes hitting as many sites as possible in this specific food desert.

**Please provide us any additional details regarding how your school meals strategies have changed in SY2020-21 from last school year. For example, how do your school meals strategies differ by school or grade? How will your plans for shift if COVID-19 cases increase? Do you plan to continue offering meals if there are unanticipated school closures?**

Our strategies change in response to how the pandemic environment changes. Our participation rates were more closely monitored this year, menus needed to contain more favorite items and be updated more frequently to prevent loss of interest.

In our secondary schools, we have created "Specialty" meals. These meals are just a slightly different version of the menu's main item; Big Daddy cheese pizza/ Buffalo chicken pizza or Cheeseburgers/Firehouse burger with pepper jack cheese and jalapenos or Chicken & noodles with pierogis instead of mashed potatoes.

Our e-learner meals were updated to a 5-day cycle menu with items that can be swapped in another day's menu to create something new; popcorn chicken day now gets sweet n sour sauce cups to create an Asian theme meal. If COVID cases increase we will return to implementing more sites from which to receive food. Yes, we plan to continue offering meals during unanticipated closures.

**Marketing Tactics**

**Which of the following marketing tactics, if any, is your district planning to implement this year? Please select all that apply.**

Social Media;Provide information on the school meals on the website or social media outlets;Record a robocall to inform parents about school meals





## **USE OF GRANT FUNDS**

**In this section, No Kid Hungry would like to learn more about the programming that will be impacted specifically by No Kid Hungry grant funding.**

**Provide a concise description of the project you are proposing. (2-3 sentences maximum)**

Our project will increase student participation in our federal nutrition programs like school breakfast, school lunch, and the summer food service program by improving the quality and safety of our school meals at our George Earle Elementary School. Our project will also allow our schools to better respond to unplanned school closures, such as that seen with the COVID pandemic, by increasing the efficiency and the participation rate in our school nutrition programs. We plan to accomplish these goals by renovating the school kitchen at our Early Learning/Kindergarten center so that we can prepare fresh, healthy, and hot food on site by installing hand washing stations, a three-bay sink, a walk-in refrigerator, a walk-in freezer, a tilt skillet, and a new combi oven.

**Which of the following programs will No Kid Hungry funding be used to support?**

School Breakfast;SFSP Summer Meals;Food skills and/or nutrition education;NSLP School Lunch

**Please provide 1-2 primary objectives for this program area, and how your grant funds will help support these objectives. Well written objectives will be specific, measurable, achievable, relevant and time-specific.**

**Objective 1:**

Increase student participation in our school breakfast and lunch program from the current 40% to 70% at our George Earle Elementary school by May 1, 2022.

The grant funds will help support this objective in the following ways:

-By acquiring new and additional kitchen equipment we will be able to do more scratch cooking and be able to incorporate more varied preparation techniques. This will allow us to offer our students a greater variety of food choices, healthier options, and fresh, hot meals. This will increase participation rates.

-By marketing our new ability to cook homemade, from scratch, hot meals to parents and local stakeholders our school system will increase the awareness, the visibility, and the credibility of our food nutrition programs, thereby increasing participation rates.

-We will also market our new food safety measures to our school families and local stakeholders. This will include media about our newly installed handwashing sinks and sanitizing dishwasher. Food safety has always been a concern to our parents and that factor has become even more important to them since we have faced an unprecedented pandemic situation.

**Objective 2:**

Increase our student participation rate in our summer feeding program at George Earle Elementary School from the current number of 20 per day to 40 per day by September 30, 2022. We understand that this end goal date is past the 12 month grant implementation period but we feel that we will need 2 summers to increase our current number from 20 to 40. However, we would like to put in an intermediate goal of increasing our current summer feeding program participation rate of 20 per day to 30 per day by September 30, 2021.

The grant funds will help support this objective in the following ways:

-Acquiring and implementing the new kitchen equipment will allow our school to prepare meals utilizing more scratch cooking and varied preparation techniques. This will allow us to offer our students a greater variety of food choices, healthier options, and fresh, hot meals. This will increase participation rates.

-By marketing our new ability to cook homemade, from scratch, hot meals to parents and local stakeholders our school system will increase the awareness, the visibility, and the credibility of our summer feeding programs, thereby increasing participation rates.

-We will also market our new food safety measures to our school families and local stakeholders. This will include media about our newly installed handwashing sinks and sanitizing dishwasher. Food safety has always been a concern to our parents and that factor has become even more important to them since we have faced an unprecedented pandemic situation.

-The new walk-in refrigerator and walk-in freezer will also increase our capacity to store larger amounts of fresh foods from which to produce healthier meals for more of our summer feeding sites.

-The new tilt skillet and combi oven will increase the efficiency and impact of our summer feeding program by allowing us to cook more meals in less time and utilizing fewer resources.

**Please list all schools in the district that will be impacted by these grant funds.**

-George Earle Elementary School-

Hobart Middle School (funds will increase food offerings at this summer feeding site in the summer of 2022 and thereafter).

Which of the following, if any, are challenges your district is facing? For each, please describe the actions your organization will take to address the challenge. To help with accountability, please also identify a person/leader by title in charge of addressing the challenge.

**Challenge 1:**

Need to engage parents/caregivers

**How challenge will be addressed:**

This challenge will be addressed by marketing our new kitchen capabilities through school newsletters, the school website, the school's social media channels, at school board meetings, and through local media channels.

We would also like to engage more of our students and their families in our food service program by holding various student events throughout the school year. Events planned may include a new menu item suggestion by a student that will be adopted by the food service program, and/or themed days during lunch, or field days where students may eat outside. In the case of COVID, virtual lunch and learns may be implemented for the students.

**POC in charge (Title):**

Nancy Smith (Director of Food Service)

**Challenge 2:**

Lack of equipment

**How challenge will be addressed:**

This challenge will be addressed by purchasing equipment through this grant. More specifically, the equipment purchased will include three handwashing sinks, one 3-bay sink, one conveyor type dishwasher, one walk-in refrigerator, one walk-in freezer, one tilt skillet, and one combi oven.

**POC in charge (Title):**

Nancy Smith (Director of Food Service)

**Challenge 3:**

Procurement of food, packaging, equipment

**How challenge will be addressed:**

With this grant we will be able to purchase both a walk-in refrigerator and a walk-in freezer. Both of these pieces of equipment will allow our schools to procure food in larger quantities, at less cost, and also allow us to purchase a greater variety of food types than we can currently store.

Both of these pieces of equipment will also allow us to procure and store greater amounts of food during planned and also unforeseen school closures, allowing for a more impactful and efficient response by our school corporation to still be able to feed our students during these closures and emergencies.

**POC in charge (Title):**

Nancy Smith (Director of Food Service)

## **BUDGET**

1. **Category:** Transportation (fuel, vehicle purchase, etc.)

**Budget Request Description:** The monies are to be used for a food truck and specific equipment needs to enhance the truck's operation. Below are the itemized requests that all relate to the food truck operations:

- 3500 series Cargo Van
- Tommy Gate Lift gate
- Full Vehicle Graphic Wrap
- Light Duty Speed Rack
- Adjustable Arm Rack

**Estimated Cost of Item:** \$50,000.00

**Purpose of Cost of Category:** Funding new costs

2. **Category:**

**Budget Request Description:**

**Estimated Cost of Item:**

**Purpose of Cost of Category:**

3. **Category:**

**Budget Request Description:**

**Estimated Cost of Item:**

**Purpose of Cost of Category:**

4. **Category:**

**Budget Request Description:**

**Estimated Cost of Item:**

**Purpose of Cost of Category:**

5. **Category:**

**Budget Request Description:**

**Estimated Cost of Item:**

**Purpose of Cost of Category:**

**6. Category:**

**Budget Request Description:**

**Estimated Cost of Item:**

**Purpose of Cost of Category:**

**7. Category:**

**Budget Request Description:**

**Estimated Cost of Item:**

**Purpose of Cost of Category:**

**8. Category:**

**Budget Request Description:**

**Estimated Cost of Item:**

**Purpose of Cost of Category:**

**9. Category:**

**Budget Request Description:**

**Estimated Cost of Item:**

**Purpose of Cost of Category:**

**Budget Request Total: \$50,000.00**

## APPLICATION TEAM

<b>Contact</b>	<b>Primary Role</b>
Terri Saltzman	Applicant
EricaReviewTeam	Reviewer
INReviewTeam	Reviewer